

GUILD GROUPS POLICY

Authority	Content
<p>Clause 13</p> <p><i>Handweavers, Spinners and Dyers Guild of Tasmania Inc. Constitution of 2021</i></p> <p><i>Approved by Committee: 9 December 2021</i></p> <p><i>Reviewed by Committee and Tabled AGM: 14/03/2023</i></p>	<p>Introduction</p> <p>Groups of members can be formed and seek approval from the Guild Committee to operate as a recognised Guild Group and for members to be covered by Guild insurances in that setting.</p> <p>Criteria for approval as a Guild Group:</p> <ul style="list-style-type: none"> a) Groups should have the objects and purposes of the Guild as outlined in Clause 3 of the Constitution which is ‘promote the crafts of handweaving, spinning, dyeing, felting and related skills in Tasmania; b) Groups should comprise at least five (5) financial members of the Guild; c) Groups falling below five (5) financial members are deemed affiliated with the Guild unless the Committee is advised of the formal dissolution of the Group; and d) Groups must nominate a Group convenor who is a member of the Guild. e) The Committee may consider special circumstances where necessary. <p>Attendance</p> <ul style="list-style-type: none"> a) Non-Guild members are permitted to attend from time to time as guests; b) Attendance of more than three (3) meetings is considered grounds for membership. Non-members in regular attendance are NOT covered by the public liability insurance policy provisions of the Guild. <p>Responsibilities of Guild Groups:</p> <ul style="list-style-type: none"> a) Promote the objects and purposes of the Guild including membership of the Guild; b) Act as the Guild’s representatives in local communities; c) Be accountable for any Guild assets used in the Group; d) Report to and provide advice to the Committee concerning the operation of the Group and the Guild in that area; e) Be represented at the AGM of the Guild; and f) Carry out activities in a responsible, respectful and inclusive manner. (See Clause 13 of the Constitution)

Group Conveners

- a) Nomination of Group Conveners is determined within Guild Groups by whatever process deemed appropriate by the Group; and
- b) The role of Group Convenor has the following expectations:
 - i. Be the spokesperson of the Group to the Guild Committee and to the local community outside the Group;
 - ii. Agree to have their contact number made available subject to the Guild's privacy policy and be the first point of contact for enquiries relating to the Group;
 - iii. Attend or ensure representation of the Group at AGM and State-wide meetings of the Guild;
 - iv. Account for any Guild assets in use within the Group; and
 - v. Maintain an Attendance Book for every meeting and activity in accordance with Clause 10 of the Constitution; and
 - vi. Report to the Committee on matters concerning the Group as required, and provide a short annual report of activities and attendance prior to the AGM.

Dispute resolution

- a) Dispute resolution should occur within the Group;
- b) Any criminal activity must be reported to the Police and the Executive;
- c) Strategies for resolution can be found in the Conflict Resolution Policy of the Guild;
- d) In the event of no resolution, Groups found to be acting contrary to the aims of the Guild may have their Group approval status rescinded.

Advertising

Groups will be listed separately in the Guild newsletter.

Affiliated groups

Groups will be listed separately in the Guild newsletter. Non-members are NOT covered by the public liability insurance policy provisions of the Guild.